

Summary:

The Counter Sales Associate duties are to ensure the store is appropriately stocked with merchandise, assist customers as needed, perform transactions like sales and returns. Responsible for providing quick and efficient service, ensure maximum customer satisfaction, and resolve all queries professionally.

Responsibilities and Duties:

- Provide customer service by greeting and assisting customer inquiries and complaints; execute their request in a timely manner.
- Process payments and create and complete special orders
- Develop and maintain rapport with customers
- Knowledgeable about products and services
- Maintain the back stock room and setting up merchandise displays on the sales floor
- Collaborate with fellow team members to keep the sales floor area and remaining facility clean and organized at all times
- Research, forecast and order product
- Assist in receiving, counting, restocking of inventory
- Adhere to all health, safety and security practices
- Assist in repair and rebuilding of agriculture equipment
- Exercise sound judgment and make decisions consistent to job functions, strategies, company goals and values. Assist to deliver and transfer product
- All other duties as assigned

Job Skills and Qualifications:

- *Education and Certifications*
 - High School Diploma or General Education Degree (GED)

Counter Sales Job Posting

- *Work Experience*
 - Customer Service/ Retail experience preferred
- *Licenses*
 - Valid Driver License preferred
- *Computer Skills*
 - Familiarity with POS (point of sale) systems and the ability to learn new technologies.